CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
AGENDA
Tuesday, March 13, 2012 – 7:00 P.M.
Administration Office – 930 17th Avenue, Santa Cruz, CA
Complete Board Meeting Packets are available on request for review at the Administration Building and at the Fire Stations call (831) 479-6842.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance
1.2 Call Meeting to Order - Roll Call of Directors

2.0 PRESENTATIONS

2.1 None

3.0 CONSENT AGENDA

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or staff request removal of item for separate action.

3.1 Approve Minutes of Regular Board Meeting on February 14, 2012
3.2 Approve Expenditures for the Month of February in the amount of $294,660.45
3.3 Approve Payroll for the Month of February in the amount of $666,579.93
3.4 Outline of District EAP Training

4.0 ORAL COMMUNICATIONS

Oral communications upon matters not on the agenda. Oral presentations will be limited to 3 minutes per person. There will be no substantive discussion by the Board of items not on the agenda. The Board may refer a matter to staff or schedule discussion for a future meeting. The public may address the Board on items appearing on the agenda prior to or during the Board's consideration of the item.

4.1 Public Oral Communications
4.2 Staff Oral Communications
4.3 Board of Directors Oral Communications

5.0 CORRESPONDENCE

5.1 2012 Annual FDAC Conference

6.0 **COMMITTEE REPORTS**

Standing committees are subject to Brown Act requirements. A written agenda is prepared and posted at least 72 hours prior to the committee meeting. An opportunity is provided for public input at committee meetings.

6.1 Facilities Committee: 2/15/2012, 3/13/2012
6.2 Finance Committee: 2/16/2012, 3/6/2012
6.3 Personnel Committee: 2/16/2012
6.4 Strategic Planning Committee: 3/10/2012
6.5 Oversight Committee: 3/2/2012

7.0 **STAFF REPORTS**

7.1 None

8.0 **CHIEF'S REPORT**

8.1 Highlights

9.0 **OLD BUSINESS**

9.1 Review and Approval of Administration Building Generator RFQ, Summary of Bid Results, Email Correspondence and Contract – Chief Jeff Maxwell
Discussion/Action
9.2 Approval of Resolution 2012-04, Authorizing the Transfer of Funds for the Administration Building Generator – Chief Jeff Maxwell
Discussion/Action
9.3 Approval of SOP S&R 01 Administrative Duty Chief Coverage – Chief Jeff Maxwell
Discussion/Action
9.4 Approval of SOP ADM 01 Travel Expenses – Chief Jeff Maxwell
Discussion/Action
9.5 Approval of SOP ADM 05 Incident Report Narrative – Chief Jeff Maxwell
Discussion/Action
9.6 Approval of SOP ADM 07 Vacation, CTO and Shift Trade Policy – Chief Jeff Maxwell
Discussion/Action
9.7 Approval of SOP ADM 16 Call Back System – Chief Jeff Maxwell
Discussion/Action
9.8 Approval of SOP ADM 32 Sick Leave – Chief Jeff Maxwell
Discussion/Action
9.9 Approval of Personnel Policy Guidelines Manual, Shift Trades – Chief Jeff Maxwell
Discussion/Action

10.0 **NEW BUSINESS**

10.1 Rejection of Claim Against the District – Chief Jeff Maxwell
Discussion/Action

10.2 Review and Approval of Intergovernmental Agreement for Motor Vehicle Repairs Contract with Boulder Creek Fire Protection District - Chief Jeff Maxwell
Discussion/Action

10.3 Board of Director's 700 Forms – Chief Jeff Maxwell
Discussion/Action

10.4 Review and Approval of IT RFP, Pagoda's Proposal & Current Computer Services Agreement – Chief Jeff Maxwell
Discussion/Action

11.0 **ADJOURNMENT**

Note: The Board President requests that if you have any questions or wish clarification or additional information about any item on the agenda or contained in the attached materials, to please call the Fire Chief at (831) 479-6842 before the meeting. Information regarding items on the agenda may be reviewed at our business office located at 930 17th Avenue, Santa Cruz, California 95062, or you may view the agenda on our website at *www.centralfpd.com*